

SEWP Overview

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced “soup”, provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support.

Fair Opportunity

NASA SEWP VI is a multiple-award Governmentwide Acquisition Contract (GWAC) that is subject to the exceptions and procedures of FAR 16.505(b), which provides that each contractor shall be given fair opportunity to be considered for each order exceeding the applicable micro-purchase threshold and issued under multiple award contracts, subject to the exceptions specified in that provision. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) includes the Contract Holders within a selected Category or based on a suggested source.

About DT Professional Services LLC

DT Professional Services LLC (DT Pro) provides technology solutions and professional services to federal agencies and commercial customers. Our capabilities include custom software and application development, systems engineering, cybersecurity, cloud operations, data management and analytics, process automation, and program and project management. As a NASA SEWP VI Category C contract holder, DT Pro supports federal customers seeking customized IT, communications, and audiovisual services at the mission and program level, consistent with the scope of our awarded contract.

Visit our website: <https://www.dtprosusa.com>

DT Professional Services LLC



80TECH26D1927
Category C Contract

Anticipated Ordering Period:
Nov 1, 2026 – Oct 31, 2036

Main Office Address:
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Moorpark, CA 93021

Phone: 818-760-5009
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SEWP VI Program Support Contacts

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Tyler Seabourn
SEWP Deputy Program Manager
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818-208-2921

Sales/Support Representatives

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858-247-3033

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858-247-3033

Customer Support

capture@dtprosusa.com
contracts@dtprosusa.com

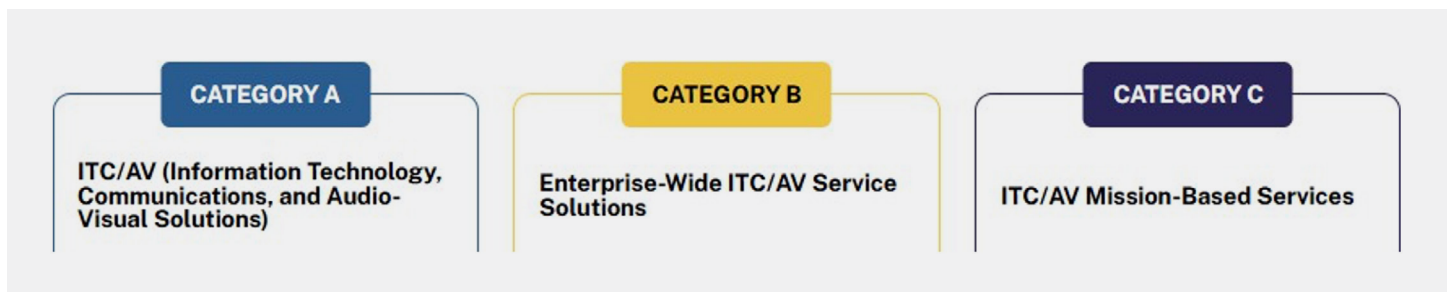
SEWP Helpline

help@sewp.nasa.gov
301-286-1478
SEWP PMO Hours:
M-F, 7:30 AM – 6 PM (ET)
www.sewp.nasa.gov

What's in Scope for SEWP VI?

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC / AV) solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable SEWP Contract Holders to add new commercial technology and IT services to their contract daily, as requested by government customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. SEWP is composed of three (3) scope categories detailed below. If you would like SEWP to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov for review and feedback from the NASA SEWP Program Management Office. The SEWP Contracts were awarded by scope category, the three categories are:

- **Category A - ITC/AV Solutions**
- **Category B - Enterprise-Wide ITC/AV Service Solutions**
- **Category C - Mission-Based ITC/AV Service Solutions**



Ordering Procedures Disclosure

The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PR) and Delivery Orders (DO) that are issued against a SEWP contract is defined by the issuing Agency, not the NASA SEWP Program Management Office (PMO). The typical process is for an end-user to determine a requirement and generate a Purchase Request (PR).

The PR along with any necessary funding information is sent to that Agency's procurement office which results in the issuance of a DO. Any valid Federal Agency DO form, and the associated Delivery Order number may be used. The NASA SEWP Program Management Office (PMO) does not issue DOs - these must be issued through the issuing Agency's procurement office. The SEWP Program Management Office (PMO) reviews, processes and tracks issued DOs and forwards them to the Contract Holder(s).

Some Agencies have special requirements for issuing IT Delivery Orders. It is the Issuing Agency's Contracting Officers' (COs/KOs) responsibility to be aware of any Agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies. If modifications are made to any order, these modifications must also route through the SEWP Program Management Office (PMO).

DT Pro SEWP VI Ordering Guide

DT Pro's Contract Scope

DT Professional Services holds a SEWP VI Category C contract for mission-based Information Technology, Communications, and Audiovisual (ITC/AV) services. This category supports customized solutions at the mission or program level, including software development, cybersecurity, cloud services, data analytics, and IT operations support.

Product-only requirements are outside the scope of Category C. All requests for quotes and resulting orders must fall within DT Pro's awarded contract scope.

Under Section A.1.2 of the SEWP VI contract, Category C orders are limited to \$2 million per order, including options, during the first year of contract performance and \$10 million per order during the second year. These restrictions are subject to removal beginning in the third year; removal is not automatic. Applicable contract modifications govern any changes to these limits.

How to Obtain a Quote and Place an Order

1. Define the Requirement

Identify the services required, desired outcomes, period and place of performance, and any applicable technical or security requirements. Prepare a statement of work or other requirement description as appropriate.

2. Request a Quote

Use the NASA SEWP quoting tools and applicable fair opportunity procedures for formal requests. For assistance, contact a Sales/Support Representative listed in this guide or email capture@dtprosusa.com to request a quote. Include a description of your requirement, applicable specifications or statement of work, quantities where applicable, requested delivery or performance schedule, and your contact information.

SCOPE REMINDER

Requests and orders must fall within the awarded contract scope. The SEWP contract governs if order-level terms conflict with it.

3. Review the Quote

Review the proposed scope, price, schedule, quote validity period and any identified order-specific terms. DT Pro's quote will state its validity period. Additional proposed terms must be identified in writing and remain consistent with the SEWP contract.

4. Issue and Route the Order

The authorized ordering official issues the order against DT Pro's SEWP VI contract. Unless the issuing agency has received an exemption from the NASA SEWP Program Management Office (PMO), the agency must submit the order directly to the PMO before DT Pro accepts and processes it. Orders must be submitted using a submission method designated by the PMO. For assistance with submission instructions, contact the SEWP Helpline listed in this guide.

5. Coordinate Performance and Support

Use the contacts in this guide to coordinate the ordered services and resolve questions. Performance, delivery, acceptance and support obligations are governed by the applicable contract and order.

Support and Order Problem Resolution

The Sales/Support Representatives listed in the contact section of this guide serve as points of contact for installation, warranty, technical and software support, and order-related concerns. Customers should include their order number and a description of the assistance needed so DT Pro can coordinate the appropriate response under the applicable contract and order terms.

Installation

DT Pro coordinates installation and implementation assistance in accordance with the applicable order, including scheduling, customer access requirements, and assigned responsibilities. Requests should be directed to capture@dtprosusa.com. The appropriate Sales/Support Rep will coordinate with the appropriate personnel.

Basic Warranty

DT Pro reviews reported warranty issues against the coverage and remedies established in the applicable contract and order. For warranty assistance, email capture@dtprosusa.com or contracts@dtprosusa.com with your order number, affected item, and a description of the issue. The appropriate Sales/Support Representative will review the request and coordinate assistance under the applicable warranty terms.

Extended Warranty

Extended warranty options may be requested through the Sales/Support Representative(s) listed in this guide. DT Pro offers extended warranty coverage, where applicable, that may be purchased and begin at any time during the standard commercial warranty period, up to and including its expiration. The Government may instead elect discounted monthly maintenance during the warranty period.

Technical Support

DT Pro coordinates technical assistance under the support arrangements established for the applicable order. Customers should provide the Sales/Support Representative with a description of the issue, its operational impact, and any relevant error messages or troubleshooting already performed. DT Pro will route the request to the appropriate technical personnel.

Software Support

DT Pro coordinates software support in accordance with the applicable order, software license, and maintenance terms. Requests involving installation, licensing, updates, or software functionality should identify the software product and version, where applicable, and describe the assistance needed. The Sales/Support Representative will coordinate with the appropriate software support personnel or provider.

Other Post Delivery Issues

DT Pro coordinates resolution of delivery discrepancies, order-status questions, and other post-delivery or performance concerns under the applicable contract and order. Customers should notify the Sales/Support Representative of the affected item or service and provide relevant supporting information. Unresolved concerns may be escalated to the Program Manager or Deputy Program Manager listed in this guide.

Order Problems

Email capture@dtprosusa.com or contracts@dtprosusa.com with your order number, the affected service or item, a description of the issue and a callback number. The appropriate Sales/Support Representative will review the issue, coordinate corrective action with the responsible personnel, and communicate the resolution status to the customer. Unresolved issues may be escalated to Tyler Seabourn, Deputy Program Manager, via email or phone at tyler.seabourn@dtprosusa.com or (818) 208-2921.